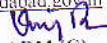


Annexure-A

Notice

Engagement of Data Entry Operator

Sealed quotation is invited from Govt. approved agency for placement of one 'Data Entry Operator' on contractual basis to MDM Cell in the office of the District Magistrate, Murshidabad. Consolidated pay @ Rs. 6000/- per month. Last date for submission of quotation is 16-08-2010 by 03:00 P.M. Opening date of quotation is 16-08-2010 at 05:00 P.M. See office notice board or log on to www.murshidabad.gov.in for more details.


ADM (G)
Murshidabad

Government of West Bengal
Office of the District Magistrate, Murshidabad

MID-DAY MEAL SECTION

FAX & P.H. No- 03482-257491
mdmmsd@gmail.com & mdmmsd@rediffmail.com



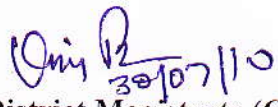
NOTICE

Sealed application is invited from the eligible candidates for the following posts on purely contractual basis

Sl. No.	Name of posts	No. of posts	Mode of requirement	Remuneration
1)	Accountant (District Level)	1	On contract from retired staff with minimum five years' experience as Accountant in Govt. Offices. Age should not be above 65 years.	Rs. 7,000/- per month or difference between last basic pay drawn and pension which ever is less.
2)	Assistant Accountant (Block / Municipality Level)	33	On contract from retired staff with minimum five years' experience of Accounts work in Govt. Offices. Age should not be above 65 years.	Rs. 5,000/- per month or difference between last basic pay drawn and pension which ever is less.

CONDITIONS :-

- 1) Application shall be given in proper proforma which is displayed on the office Notice Board or could be accessed on www.murshidabad.gov.in
- 2) Preferences shall be given to the candidates who are permanent resident of Murshidabad District for the post of Accountant.
- 3) Preferences shall be given to the candidates who are the permanent resident of the Block / Municipality for which the recruitment is being made.
- 4) Application shall be submitted in plain paper with supporting documents addressed to the '**District Magistrate & Collector, Murshidabad (MDM Section)**'.
- 5) All the applicants are requested to write "**Application for the post of Accountant / Asstt. Accountant**" on the top of the sealed envelop.
- 6) **Last date of submission of application – 16/08/2010.**
- 7) Applicants may submit their application by post. But it must be through *under certificate of posting* or *registered post* to the following address :- **The District Magistrate & Collector, Murshidabad (Mid-Day Meal Section), Murshidabad Collectorate, Berhampore, Murshidabad, PIN-742101.**


Addl. District Magistrate (Gen),
Murshidabad

APPLICATION FOR THE POST OF ACCOUNTANT / ASSISTANT ACCOUNTANT

To
The District Magistrate & Collector,
Murshidabad
(Mid-Day Meal Section)

Passport size
self attested
photo to be
affixed

Name of the Applicant :
(In capital letter)

Father's Name :

Date of birth of applicant :

Address (temporary) :

Address (permanent) :

Last Office address :

Name of post held :

Official designation of D.D.O. :

Date of retirement from
Govt. Service :

Work experience (attach certificate) :

Sl. No.	Designation	Duration at that post	Brief description of entrusted duty
1)			
2)			
3)			
4)			

Length of service (in years) :

Last basic pay drawn :

Amount of pension drawn at present :

Preferred Block :

The above note and formation given is true to my knowledge & belief.

Yours faithfully,

Signature of Applicant