

Government of West Bengal
Office of the District Election Officer & District Magistrate
Murshidabad, Berhampore
IT & Communication Cell, PGE-2019

NIQ 01 of 2019

Quotation in sealed cover is invited from the reputed suppliers who are capable to deliver the following items on hiring basis for ensuing Lok Sabha General Election-2019:

- 1) LaserJet Printer with ink.
- 2) LaserJet Printer with ink cum Scanner.
- 3) High Speed Document Scanner
- 4) Fax
- 5) High-speed Wireless Internet Facility
- 6) Laptop Without manpower(Core i5 8th Generation and above)
- 7) LCD Wall (Per Sqft. Rate)
- 8) Copier (Xerox machine having duplex facility.)
- 9) LCD/ LED TV (32 ,48 , 60 inches)

TIME LINE FOR QUOTATION:

| PARTICULAR | DATE & TIME |
|---|---------------------------|
| Quotation receiving start date & time | 12-03-2019 FROM 12:00 HRS |
| Quotation receiving end date & time | 18-03-2019 TILL 16:00 HRS |
| Opening of quotation in the chamber of OC IT & e-Governance | 18-03-2019 TILL 18:00 HRS |

Statutory documents: Quotationer shall submit latest GST Registration, copy of valid PAN, latest IT return and PT tax return, Trade Licence.

All the above-mentioned criteria and documents are mandatory and if the quotationer fails to submit any of them, their quotation will summarily be rejected.

Submission of bids: The Quotation shall be submitted in the drop box kept in the office chamber of Officer-in-Charge IT & e-Governance, Room No: 218-A, New Administrative Building till 18-03-2019, 6 P.M.

Validity of the quotation: The quotation once submitted will be valid for 180 days.

Other Terms & Conditions:

- a. Sealed cover should be mentioned "Quotation for hiring of Desktop & Other Materials" and Memo No of the quotation to be addressed to the District Magistrate, Murshidabad.
- b. This is also to be noted that the materials mentioned in SI No. 1 to 9 to be hired as and when necessary and quantity will be fixed up by the authority as per requirement.
- c. The rate quoted by the quotationer must be inclusive of all taxes and duties on per day/ per month basis.
- d. Quotation shall must be submitted in the prescribed format given below:

| Sl No | Particulars | Rate (Inclusive of all taxes) per day basis | Rate (Inclusive of all taxes) per month basis |
|-------|---|---|---|
| 1. | LaserJet Printer with Ink | | |
| 2. | LaserJet Printer with ink cum Scanner | | |
| 3. | High Speed Document Scanner | | |
| 4. | Fax | | |
| 5. | High-speed Wireless Internet Facility | | |
| 6. | Laptop Without manpower(Core i5 8 th Generation and above) | | |
| 7. | LCD Wall (Per Sqft. Rate) | | |
| 8. | Copier (Xerox machine having duplex facility.) | | |
| 9. | LCD/ LED TV (32 , 48 , 60 inches) | | |

The authority reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.


Addl. District Magistrate(ZP)
Murshidabad.

Memo. No. 14(10)/Decrs

Date: 12/03 /2019.

Copy forwarded for information with the request to display the quotation notice in his office notice board to:

- 1-5) The Sub-Divisional Officer (All), Murshidabad.
- 6) The DPO SSM, Murshidabad is requested to float E-Tender in the requisite portal and do the needful subsequently.
- 7) The Officer-in-Charge Election, Murshidabad.
- 8) The NDC, Murshidabad.
- 9) DIO, NIC, Murshidabad with a request to publish the notice in the District website.
- 10) C.A. to District Magistrate & District Election Officer, Murshidabad.


Addl. District Magistrate(ZP)
Murshidabad.